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| Project Title: | **Request for Proposal (RFP) for the supply of driver and support services for the central laundry in Tampines Care Home (TPCH) for a contract period of three years from 1 Apr 2025 to 31 Mar 2028 (firm) with an option to extend for another year from 1 Apr 2028 to 31 Mar 2029 (optional)** |
| RFP Reference No: | VANVHPLRFP24002  |
| RFP Roll-Out Date: | 19 Apr 2024 (Fri) |
| RFP Closing Date: | 28 May 2024 (Tue), 17:00 hrs (SG Time) |

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| **Background of Project** |
| Vanguard Healthcare Private Limited (VHPL) operates a central laundry in TPCH, serving the laundry needs for the nursing homes under VHPL. VHPL has its own laundry trucks (2 in nos.). Drivers are currently under an outsourced contract arrangement which will expire on 31 March 2025, for the daily laundry run to bring dirty linen from respective VHPL Care Homes to TPCH to wash, and to return clean linen to respective Care Homes. Vendor will undertake to cover the scope of daily driver support. |
| **Objective of Project** |
| VHPL seeks to procure the services of for the supply of driver and support services for the central laundry in TPCH for a contract period of three years from 1 Apr 2025 to 31 Mar 2028 (firm) with an option to extend for another year from 1 Apr 2028 to 31 Mar 2029 (optional). |
| **Participating Procedures** |
| The Request for Proposal (RFP) process shall be as follows:1. Interested participant shall first read the Non-Disclosure Agreement (“NDA”) attached to this Notice. If the participant is agreeable to be bound by the terms of this NDA, the interested participant may proceed to request for the RFP documents by submitting an endorsed copy of the NDA through an email to procurement@vanguardhealthcare.com.sg. In the email, please state the following:
* company name;
* company registration number;
* business address; and
* the name, designation, contact number and email address of your company representative who will be the primary contact for all communications with VHPL pertaining to the RFP (“Representative”),

with the Subject line as “**Response to VANVHPLRFP24002** **-** RFP for “the supply of driver and support services for the central laundry in Tampines Care Home for a contract period of three years from 1 Apr 2025 to 31 Mar 2028 (firm) with an option to extend for another year from 1 Apr 2028 to 31 Mar 2029 (optional)”.1. Instructions relating to your submission of Proposal will be stipulated in the RFP documentation. Only Proposals submitted in compliance with such instructions will be considered.
2. A vendor briefing will be held on **7 May 2024 (Tue).** Invitation will be sent to your representative via email.

The RFP submission closing date is on **28 May 2024 (Tue), 17:00 hrs (SG Time)** |

**Attachment: Non-Disclosure Agreement**

